

Yosemite Community College District

CSEA, Chapter 420

April 1, 2024

TO: YCCD Classified Professionals

SUBJECT: 2024-2025 Holiday Schedule & Winter Closure

This notice provides the schedule of holidays for 2024-2025 (attached), as well as the 2024 Winter Closure schedule.

Winter Holiday schedule:

The District and College offices will close from Tuesday, December 24, through Wednesday, January 1. Normal work schedules will resume **Thursday, January 2, 2025**

Tuesday, December 24 - Christmas Eve

Wednesday, December 25 - Christmas Day

Tuesday, December 31 - In-lieu day (Admissions Day)

Wednesday, January 1 - New Year's Day

For the three duty days during the Winter Closure, full-time classified unit members will be granted three days of paid leave. For full-time classified employees with Monday through Friday schedules, the three days of paid leave will be **Thursday, December 26; Friday, December 27; and Monday, December 30**. Classified employees with alternate schedules (other than Monday through Friday), are also eligible and may consult with their supervisor for the appropriate dates.

Classified part-time unit members whose normal work assignments are during the Winter Closure period are eligible for paid leave, and will be granted up to three work days of paid leave, prorated to their percentage of employment.

Classified employees who work less than 12 months per year and whose assignments are normally inactive during the Winter break period, are ineligible for paid leave but may use vacation or comp time during this period.

Yosemite Community College District:

Kathren Pritchard
Senior Director, Human Resources

CSEA, Chapter 420:

Patrick Krebbs
President, CSEA, Chapter 420

cc: Leadership Team

**YOSEMITE COMMUNITY COLLEGE DISTRICT
CLASSIFIED AND MANAGEMENT EMPLOYEES
SCHEDULE OF HOLIDAYS
2024-2025**

Independence Day	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024
Native American Day	Friday, September 27, 2024
Veteran’s Day	Monday, November 11, 2024
Thanksgiving Day	Thursday, November 28, 2024
Day following Thanksgiving	Friday, November 29, 2024
Christmas Eve	Tuesday, December 24, 2024
Christmas Day	Wednesday, December 25, 2024
Day in lieu of Admission Day	Tuesday, December 30, 2024
New Year’s Day	Wednesday, January 1, 2025
Martin Luther King Jr. Day	Monday, January 20, 2025
Lincoln Holiday (Observed)	Friday, February 14, 2025
Washington Holiday	Monday, February 17, 2025
Cesar Chavez Day	Monday, March 31, 2025
Memorial Day	Monday, May 26, 2025
Juneteenth Holiday	Thursday, June 19, 2025
Floating Holiday *	For use during the work year (July 1 – June 30)

The District/Colleges will be closed from Tuesday, December 24, through Wednesday, January 1. Classified employees who would normally be on duty during the Christmas closure period may be eligible for up to three (3) days paid leave. Please see the holiday memo for details regarding the three days of paid leave.

*Per the CSEA Contract and Leadership Team Handbook, Classified Employees and Leadership Team members shall be provided the former Spring Day Holiday as a Floating Holiday (up to 8 hours) for use during the work year (July 1 to June 30). Scheduling of the Floating Holiday shall be at the unit member’s request and administrative approval.