

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FOUR HUNDRED NINETIETH REGULAR MEETING
December 14, 2005

3:30 P.M. Open Session - Call meeting to order in the YCCD Board Room, adjourn to closed session in YCCD Conference Room B

Since this is the annual organizational meeting, the Chancellor will call the meeting to order and preside during the election of the Board Chair.

Pledge of Allegiance to the Flag

Reorganization of the Board of Trustees

Education Code section 35143 requires that the annual organizational meeting of the Board of Trustees be conducted within 15 days after the first Friday in December. In compliance with this code section, it is necessary for the Board of Trustees to accomplish the following:

1. Elect a Chair;
2. Elect a Vice Chair with authority and power to act on behalf of the Chair of the Board in the event of his/her absence;
3. Appoint Dr. Jim Williams as secretary to the Board of Trustees;
4. Appoint Shelley Akiona as stenographer for the Board of Trustees;
5. Designate the time and place of the regular meetings of the Board of Trustees;
6. Appoint a voting representative to attend the Stanislaus County annual meeting where vacancies on the Stanislaus County Committee on School District Organization are filled;
7. Appoint a member to serve on the Stanislaus County Schools Board Association.

Special Presentation

Public Comment on Agenda Action Items: Persons who want to address the Board of Trustees on an agenda action item (Section II) may do so after being recognized by the Chair of the Board and before Board discussion. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Comments from the Public: Persons who want to comment on an Agenda Information Item (Section I) or Board business issues not included on the agenda can do so as part of agenda item **III.A.** All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

3:45 P.M. – (Approximately) adjourn to closed session – YCCD Conference Room B

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
Update on Presidential Search
Chancellor Evaluation
 2. Pursuant to G.C. Section 54956.9(b) – Anticipated Litigation
One Case
 3. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with real property negotiators
 4. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: J. Williams, T. Scott, D. Wirth
Employee Organizations: CSEA

5:30 P.M. - Reconvene to open session – YCCD Board Room

Report out from Closed Session (if any)

Approval of the Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the regular meeting on November 9, 2005.

I. REPORTS AND INFORMATION ITEMS

- A. Student Activity Reports
- B. Academic Senate Activity Reports
- C. Activities and Announcements
 1. In-Service/Spring Institute Days

Columbia College will hold its In-Service Day on Thursday, January 5, 2006, beginning at 8:15 a.m. An all-college meeting will include introduction of new employees. Morning breakout sessions are scheduled around the topic of “The Transformed Student”. Lunch will be provided and division/senate meetings will be held in the afternoon.

Modesto Junior College will hold Spring Institute Day on Friday, January 6, in the Mary Stuart Rogers Student Learning Center on West Campus. Continental breakfast begins at 8:30 a.m. followed by a 9:00 a.m. presentation on Measure E with a question/answer forum, and department breakout sessions at 11:15 a.m. Lunch will be served at 12:30 p.m., by MJC's own Culinary Arts Academy.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

2. Staff Recognition Dinner

The annual Staff Recognition Dinner will be held April 7, 2006, at the Mary Stuart Rogers Student Learning Center on MJC's West Campus. Please save this date and help us celebrate our colleagues who are retiring or celebrating 25 years of service to the District. Be on the lookout for upcoming announcements regarding this event.

3. Columbia College Foundation Holiday Brunch

The Columbia College Foundation's Holiday Brunch was held on Sunday, December 11, at the City Hotel in Columbia State Historic Park. Open to the general public, the popular annual brunch was conducted to recognize and thank Foundation donors and welcome new members. Proceeds will be used for student scholarships and assistance to faculty for educational programs.

4. Musical Performances in the Foothills

Audiences in the foothills were recently treated to musical performances by three Columbia College performing arts groups. A.C.C.L.A.I.M., the college drama club, presented *Snoopy!-The Musical* on November 18, 19 and 20, based on the Charles Schultz Peanuts comic characters. Under the direction of Jeff Johnson, the Symphony of the Sierra performed an "Orchestral Holiday Sampling" on December 9 and 10 at the Sonora Opera Hall. The Columbia College Community Choir, directed by John Carter, presented "Sounds of the Season" on December 2, 3 and 4 also at the Sonora Opera Hall.

5. MJC Bands - Fall Concert

Modesto Junior College's Symphonic Band and Community Concert Band will present a Fall Concert on Wednesday, December 14 (tonight) at 7 p.m. in the Modesto High School Auditorium. The bands, under the direction of Erik Maki, will join together to perform Russian Christmas music by Alfred Reed and Sleigh Ride by Leroy Anderson. The Symphonic Band will perform eight works, including Bach's Prelude and Fugue in B^b, Symphony No. 1 by Daniel Bukvich and The Pearl Fishers – Overture by Georges Bizet. The Community Concert Band will also play eight pieces, including two Prokofieff marches, Saturn V by Robert Washburn, Sinfonia Nobilissima by Robert Jager and Odyssey by James Curnow. The concert is free and open to the public.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

6. Free Shuttle Between MJC's East and West Campuses

Modesto Junior College is introducing a new shuttle service between East and West Campus, the *Prime Shine Pirate Express*, for the 2006 spring semester. The purchase of the bus is being sponsored by Prime Shine Express Car Wash and the MJC Foundation. The shuttle service will operate Monday - Thursday, from 7 a.m. to 4 p.m. at half hour intervals and is free to MJC students and College and District staff. The shuttle bus is handicapped-accessible and holds 24 seated passengers, two wheelchairs, and 15 to 20 standing passengers. A shuttle schedule with bus stop times and locations is available online at <http://www.mjc.edu/news/shuttlebusschedule.html> and printed schedule cards are available in the Student Development Offices on both MJC campuses.

7. MJC Foundation's Employee Club Campaign

The Modesto Junior College Foundation's annual staff membership campaign, which provides college faculty, staff and administrators the opportunity to financially support MJC, held an awards celebration on November 17. The Employee Club campaign netted over \$34,000 for the college. Awards were presented to the top three departments in three categories. The 2005-2006 President's Cup winner was again the Student Services division. The President's Cup is an annual three-way competition that recognizes the largest percentage of giving between Instruction, Student Services and Central Services. Funds from the campaign will be used toward funding program grants that support MJC programs and projects, staff development grants, as well as student and campus needs that are not currently funded by the State.

8. Agriculture Department Awards Voss-Berryhill Scholarships

The Modesto Junior College Agriculture Department awarded \$17,000 in scholarships at the annual Voss-Berryhill Scholarship Luncheon held November 22. The scholarships are from the proceeds generated through the Modesto Chamber of Commerce Annual Harvest Luncheon held on September 9. Twenty-five continuing MJC Agriculture students were presented scholarships in the amount of \$500, \$750, or \$1,000 and were presented as Bronze, Silver or Gold awards. Congratulations to the Ag Department and their outstanding students.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

1. Classification Study

Due to a lack of response to the District's initial RFP (request for proposals) released in July 2005 for the classification and salary study of the classified bargaining unit and leadership team positions, the District is conducting a nationwide search. A second RFP was released to consulting firms nationwide with a request to respond by November 28, 2005.

2. Bond Update

Staff will provide monthly updates on the following topics related to the General Obligation Bond, as necessary. The Bond Measure E website is located at <http://www.yosemite.edu/bond/>.

- Citizens' Oversight Committee – The next Citizens' Oversight Committee will be held on January 4, 2006, at 6:00 p.m. on the MJC East Campus. A tour of the East Campus will precede this meeting. Unapproved minutes of the October 5, 2005, meeting can be viewed at the web address above.
- Project List – No changes have been made to the latest project priority list presented to the Board at the March Board meeting.
- Construction – The bid process for the Columbia College Secondary (Emergency) Access Road has been completed with construction to commence in the Spring. Survey work at Columbia College for the infrastructure projects is nearly complete and the Infrastructure Project Committee has been reviewing preliminary designs. It is anticipated that the MJC Auditorium project will be bid early Spring, as a delay with the Division of State Architect in the plan check process has occurred.
- Outreach Centers – Progress is continuing to be made relative to property acquisition in Patterson. Negotiations are continuing with property owners relative to land for the Calaveras Center.

Kitchell representative Mark Newton will provide an update.

II. ACTION ITEMS

A. Consent Agenda

1. ☆Purchase Orders

RECOMMENDATION: That the Board of Trustees approve the purchase orders issued from October 1, 2005 through October 31, 2005.

2. ☆Project Applications/Amendments

RECOMMENDATION: That the Board of Trustees authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. U.S. Department of Education – MJC
Agency share: \$313,849
Proposer share: -0-
- b. AmeriCorps Teacher, Reading and Math
Development Program (TRMDP)
Agency share: \$72,310
Proposer share: \$44,458
- c. U.S. Department of Agriculture
Agency share: \$34,404
Proposer share: \$35,579

3. Acceptance of Gifts

RECOMMENDATION: That the Board of Trustees accept with appreciation the following gifts:

- a. Pick up, elevator setup, hulling and field hauling services for 44,780 pounds of walnuts from Alan Cover to be used in the Beckwith Instructional Lab in the Ag and Environmental Sciences and Technical Education Division at Modesto Junior College.
- b. Magnetic stirrer, reference books and miscellaneous supplies from Yvette Villeneuve-Ezell for use in the Biology department at Columbia College.
- c. HP inkjet printer from Ellen Dambrosio to be used in the Library at Modesto Junior College.
- d. Miscellaneous weight training equipment from Michael Outten to be used in the weight training facility in the Physical, Recreation and Health Education Division at Modesto Junior College.

II. ACTION ITEMS

A. Consent Agenda

4. Special Appointment

RECOMMENDATION: That the Board of Trustees approve the appointment of Richard Nimphius to serve as a member of the California Community Colleges Agriculture & Natural Resources Advisory Committee Sub-Committee "Program Review" FY 2005-2006 that will conduct a two-day site visitation, review of documents and development of recommendations for the College of the Redwoods in Eureka, California.

5. Special Appointment

RECOMMENDATION: That the Board of Trustees approve the appointment of Teresa M. Scott to serve as a member of the team that will conduct a comprehensive evaluation for Guam Community College, February 27 through March 2, 2006.

6. Sabbatical Leave Reports

Final reports have been received and approved by the college presidents for the Columbia College and MJC faculty who were on sabbatical leave in 2004-2005. Copies of the reports have previously been provided to the Board.

RECOMMENDATION: That the Board of Trustees accept the 2004-2005 sabbatical leave reports from the following faculty:

2004-2005 Academic Year

William H. Wilson – CC

2004 Fall Semester

Michael Strangio – MJC

Robert Droual – MJC

Kim Manner – MJC

Ellen Stewart – CC

II. ACTION ITEMS

B. Personnel Items

1. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant retirement emeritus status to **James Montalbano**, Computer Science Professor, Business, Behavioral & Social Science, Modesto Junior College, effective December 18, 2005, and officially commend him for 21.5 years of valuable service to the District.

2. Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of **Gerald Wray** to the position of Instructor of Automotive Technology, Technical Education, Modesto Junior College, effective Spring semester 2006.

3. Temporary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Frances Lampson** to the position of Instructor of Speech, Arts, Humanities & Communications, Modesto Junior College, effective for the Spring semester 2006 only.

4. Appointment – Classified Management

RECOMMENDATION: That the Board of Trustees approve the appointment of **Amy Bethel** to the position of Foundation Assistant/Event Coordinator, MJC Foundation, Modesto Junior College, effective November 28, 2005.

5. Appointment – Classified Management

RECOMMENDATION: That the Board of Trustees approve the appointment of **Patricia Scroggins** to the position of Director, Child Development Training Consortium, Allied Health/Family & Consumer Science, Modesto Junior College, effective January 3, 2006, contingent upon funding.

6. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Gary DeBerry** to the position of Software Network Analyst, Information Technology, Yosemite Community College District, effective November 7, 2005.

II. ACTION ITEMS

B. Personnel Items

7. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Joanne Larson** to the position of Support Staff III, Human Resources, Yosemite Community College District, effective December 5, 2005.

8. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Maria Vivas** to the position of Program Representative II, Budget Office, Modesto Junior College, effective January 3, 2006.

9. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **James Robert Palmer** to the position of Computer Lab Technician I (75%), Ag & Environmental Science/Tech Ed, Modesto Junior College, effective December 5, 2005 (10 month work year).

10. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Serena Gratin** to the position of Reprographic Operator II, Duplicating, Modesto Junior College, effective November 22, 2005.

11. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Roger Heinrichs** to the position of Custodian, Facilities Operations, Yosemite Community College District, effective December 1, 2005.

12. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Heather Moore** to the position of Account Technician I, Child Development Training Consortium, Allied Health/Family & Consumer Science, Modesto Junior College, effective November 22, 2005, contingent upon funding.

II. ACTION ITEMS

B. Personnel Items

13. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Mary Creedon** to the position of Outreach Recruiter, Student Services, Modesto Junior College, effective November 14, 2005, contingent upon funding.

14. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Elaine Urruty** to the position of Administrative Secretary, Student Learning, Columbia College, effective December 1, 2005.

15. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Cecilia Soria** to the position of Outreach Recruiter, Student Services, Modesto Junior College, effective December 1, 2005.

16. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Alyssa Bahr** to the position of Financial Aid Outreach Recruiter, Financial Aid, Modesto Junior College, effective November 10, 2005, contingent upon funding.

17. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Jeri Perez** to the position of Support Staff I, 75%, 30 hours per week, 9 months per year, Academic Senate/Student Learning, Columbia College, effective December 5, 2005.

18. Extension of Interim Appointment – Educational Administrator

RECOMMENDATION: That the Board of Trustees approve the extension of assignment of administrative appointment (interim) of **Michael Sundquist** to the position of Dean of Arts, Humanities and Communication, Modesto Junior College, effective January 1, 2006 to June 30, 2006.

II. ACTION ITEMS

B. Personnel Items

19. Reorganization – Information Technology

Administrative Procedure 4204 allows for organizational change, in response to changes in essential duties and responsibilities. Administrative review of the Information Technology Department over the last 18 months, and the transition to Datatel has resulted in a proposal to create, eliminate and abolish the following positions. The following personnel recommendation is intended to reflect the changes in responsibility consistent with the reorganization of the department's responsibilities. California School Employees Association (CSEA), Chapter 420, the exclusive representative for classified staff, has been consulted and has agreed with the proposed classified changes. Documentation in support of this reorganization has been provided to the Board.

RECOMMENDATION: That the Board of Trustees approve the following actions effective January 1, 2006:

- A. Eliminate the following classified positions:
 - Five of Seven Software/Network Analyst (Classified - range 35)
 - Two of Three Programmer Analyst II (Classified - range 43)
 - Switchboard Operator (Classified - range 14)
 - Electronic Specialist (Classified - range 37)
- B. Abolish the following classified and management positions:
 - Research Manager (Management -range 24)
 - Research Technician III (Classified - range 23)
- C. Create the following positions:
 - Two Server Administrator (Classified - range 42)
 - Operations Manager (Management - range 30)
 - System Administrator/Datatel (Classified - range 45)
 - Network Engineer (Classified - range 42)
 - Network/Telecommunications Manager (Management - range 30)
 - Programmer Analyst IV (Classified - range 45)
 - Telecommunications Specialist (Classified - range 17)
 - Telecommunications Engineer (Classified - range 42)

II. ACTION ITEMS

B. Personnel Items

19. Reorganization – Information Technology (cont'd)

D. Appoint the following staff, currently employed in the affected positions, to the new assignments:

- Edward Berner, Server Administrator (new)
- Patrick Pimentel, Server Administrator (new)
- Yoseph Demissie, Operations Manager (existing)
- Brian DeMoss, System Administrator/Datatel (new)
- Scott Fernandes, Network Engineer (new)
- Josh Hash, Network/Telecom Manager (modified)
- Joseph Macklin, Programmer Analyst III (new)
- Lue Martin, Telecommunications Specialist (new)
- Alvin Rose, Telecommunications Engineer (new)
- Shawna Cramton, Director of Research and Planning for Central Services (modified)

20. Temporary Increase in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for **Doris Goldson**, Administrative Secretary, Library and Technology, Columbia College, from 11 to 12 months for the 2005-2006 academic year.

21. Temporary Increase in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for **Karen Stanley**, Food Service Specialist, Columbia College, from 9 to 10 months per year effective December 15, 2005 through June 30, 2006.

22. Temporary Increase in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for **Dean Zaharias**, Cook/Baker, Columbia College, from 10 to 11 months per year effective December 15, 2005 through June 30, 2006.

23. Voluntary Reduction in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve the voluntary reduction in assignment for **Preet Bidwal**, Program Representative II, Business, Behavioral and Social Science, Modesto Junior College, from 100% to 75% effective February 1, 2006 to April 30, 2006.

II. ACTION ITEMS

B. Personnel Items

24. Voluntary Leave of Absence – Classified

RECOMMENDATION: That the Board of Trustees approve the voluntary unpaid leave of absence for **Preet Bidwal**, Program Representative II, Business, Behavioral and Social Science, Modesto Junior College, effective January 3, 2006 to January 30, 2006.

25. Resignation – Classified Management

RECOMMENDATION: That the Board of Trustees accept the resignation of **Karlha Arias**, Communications Specialist, External Affairs, Yosemite Community College District, effective December 16, 2005.

26. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Shelly Moullyn**, Interpreter III, DSPS, Modesto Junior College, effective October 7, 2005.

27. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Teresa Kellstrom**, Admissions & Records Technician III, Student Services, Modesto Junior College, effective January 9, 2006.

28. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Charles Noel**, Grounds Maintenance II, Facilities Planning & Operations, Yosemite Community College District, effective November 28, 2005.

29. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Robert Charles Carson**, Bookstore Buyer, Auxiliary Services, Yosemite Community College District, effective November 18, 2005.

II. ACTION ITEMS

B. Personnel Items

30. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Tabitha Moll**, Campus Security Dispatcher (40%), Yosemite Community College District, effective November 20, 2005.

31. ☆Short-Term Appointee List

RECOMMENDATION: That the Board of Trustees approve the list of short-term appointees, in accordance with state law (AB500-Goldberg).

II. ACTION ITEMS

C. Discussion Items

1. ☆CSEA Negotiations Counter Proposal to YCCD

The current YCCD/CSEA negotiated agreement expired on June 30, 2004. The agreement provides that either party may reopen negotiations for a subsequent term. The District previously presented its proposal to CSEA. CSEA has provided the District with the attached counter proposal.

RECOMMENDATION: That the Board of Trustees conduct a public hearing at the January 11, 2006, Board Meeting.

2. ☆2006-2007 Academic Calendars

The 2006-2007 academic calendars for Columbia College and Modesto Junior College are attached. The fall and spring terms allow for the full-time faculty obligation of 171 instruction days and four flex days, two of which are identified as Institute/In-Service Days. Summer term 2006 is structured for 15 weeks. Beginning and ending dates for summer sessions will vary in order to maximize flexibility.

RECOMMENDATION: That the Board of Trustees approve the 2006-2007 academic calendars for Columbia College and Modesto Junior College.

3. ☆Architectural and Planning Services

As previously reported to the Board of Trustees, a Request for Qualifications for Architectural and Planning Services was issued in October to over 100 firms. The District received 51 proposals from 34 firms. An 11-member District-wide committee comprised of a trustee, a Kitchell representative, the Director of Facilities Planning & Operations, faculty, classified staff and managers paper screened the proposals resulting in a "short list" of 19 firms for interviews. The interview process is complete and the committee is recommending 13 firms to comprise the pool of architectural firms for the bond projects.

RECOMMENDATION: That the Board of Trustees accept the recommendation of the committee.

III. COMMENTS

A. Comments from the Public

Persons who want to comment on Agenda Information Items or Board business issues not included on the agenda can do so as part of this section of the agenda. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

B. Comments from the Board of Trustees

This time is for trustees to report on conferences, meetings and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

- A. The next regular meeting of the Board of Trustees will be held on Wednesday, January 11, 2006. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto.