



Policy

7260 Classified Supervisors and Managers

Classified administrators are administrators who are not employed as educational administrators. Categories of classified administrators include the following, such as managers, directors and assistant directors, supervisors, accountants, vice presidents and vice chancellors.

Classified supervisors are those classified administrators, regardless of job description, having authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline employees under their supervision, or having the responsibility to assign work to and direct them, adjust their grievances, or effectively recommend such action.

Classified managers are those classified administrators, regardless of job description, having significant responsibilities for formulating District policies or administering District programs other than the educational programs of the District.

Classified administrators may be employed by an appointment or contract of up to four years in duration. The appointment or contract shall be subject to the provisions of the Leadership Team Handbook. If a classified administrator is employed as a regular member of the classified service, employment shall be consistent with other provisions of these policies regarding employment of classified employees.

References:

Education Code Section [72411](#); Government Code Section [3540.1\(g\) and \(m\)](#)

Adopted: April 9, 2014

Revision Adopted: January 12, 2022

Last Reviewed: January 12, 2022